



Foodweb




How to grant access for your business?

CSAM, the gateway to the services of the government

Make your life easier with CSAM. You will recognise a **familiar** and **reliable** environment every time you log in, designate access managers, conclude mandates etc. Since CSAM ensures that everyone follows the **same rules** and makes use of **generic services**, it guarantees a **higher** and **constant level of security**.

A Grant access to your business

FIND OUT MORE ABOUT THE SERVICES OFFERED BY CSAM

 MY DIGITAL KEYS	 MANAGEMENT OF ACCESS MANAGERS	 MANAGEMENT OF MANDATES
Manage your digital keys to access the various online services provided by various Belgian authorities.	Structure the access management of your company.	Manage all of your mandates .
Get started	Get started	Get started

B Grant access to one or multiple establishment units of your business



CSAM, the gateway to the services of the government

A Make your life easier with CSAM. You will recognise a **familiar** and **reliable** environment every time you log in, designate access managers, conclude mandates etc. CSAM makes it **easy** to use and **secure**. It will ensure you will always have a **higher** and **constant level of security**.

FIND OUT MORE ABOUT THE SERVICES OFFERED BY CSAM



MY DIGITAL KEYS

Manage your **digital keys** to access the various online services provided by various Belgian authorities.

Get started



MANAGEMENT OF ACCESS MANAGERS

Structure the **access management** of your company.

Get started

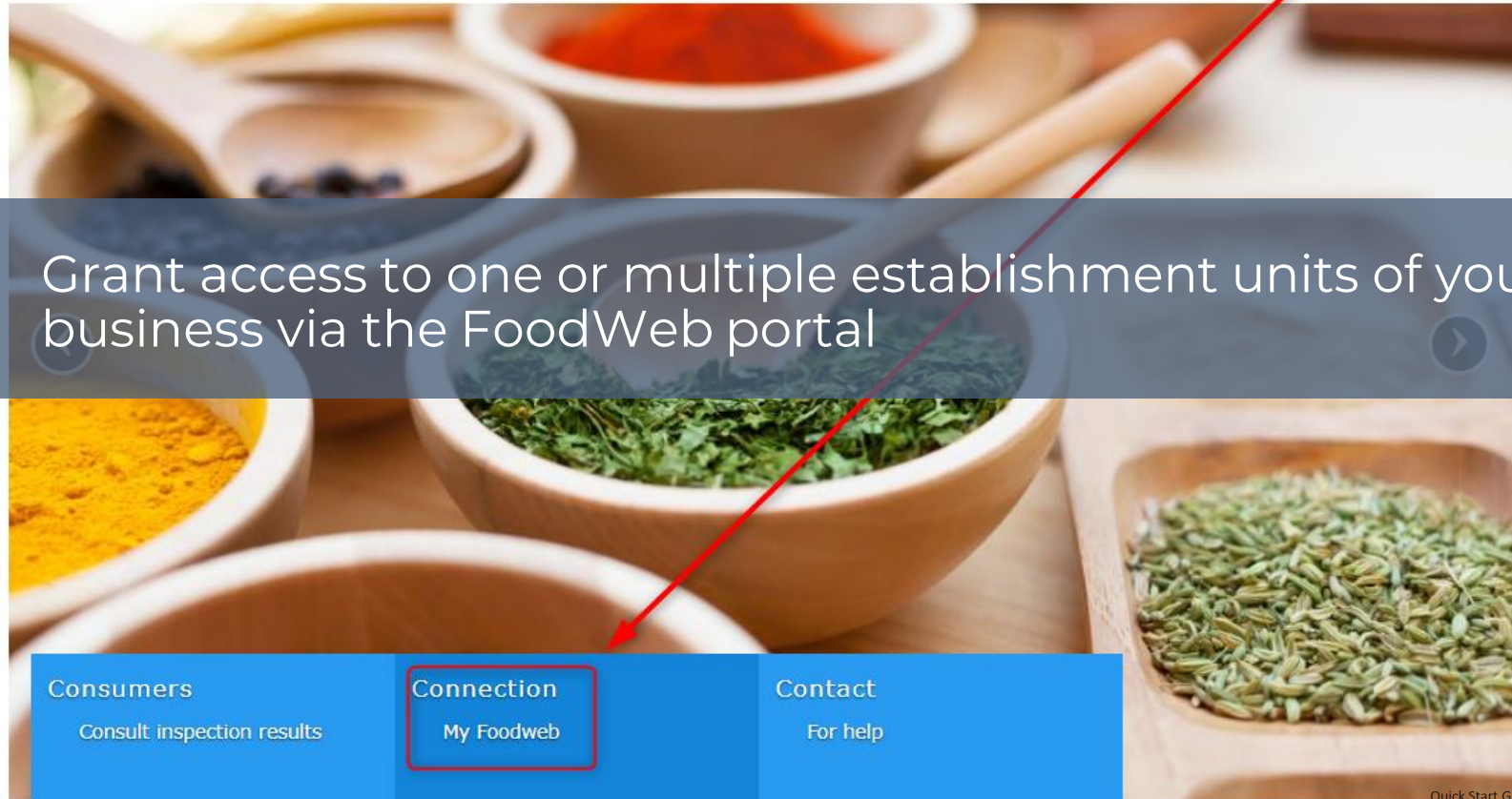


MANAGEMENT OF MANDATES

Manage all of your **mandates**.

Get started





B Grant access to one or multiple establishment units of your business via the FoodWeb portal



1

Click on **Connection – My Foodweb** or on **Connection**

Consumers

Consult inspection results

Connection

My Foodweb

Contact

For help



Gelieve u aan te melden

2 Click on **Login with eID** or on the eID logo

Aanmelden met eID

Gevalideerd e-mailadres of gebruikersnaam

Gevalideerd e-mailadres of KBO-/BTW-/ON-/VE-nummer

Wachtwoord

Wachtwoord

Aanmelden zonder eID >

- [FAQ](#)
- [Wachtwoord vergeten ?](#)
- [Tijdelijke toegangscodes aanvragen](#)
- [Opnieuw verzenden van de bevestigingsmail voor uw beveiligd profiel](#)



Log on to online public services

Choose your digital key to log in

[Need help?](#)

Digital key(s) with **eID** or **digital identity**



LOG IN
with eID card reader



LOG IN
via itsme



[Create your itsme account](#)

Digital key(s) with **security code** and **username + password**

3

Choose the type of login



LOG IN
with security code by e-ID



LOG IN
with security code via mobile app



LOG IN
with security code via token



Welcome



4 Now you can access MyFoodweb and manage your profile

My file



Managing your business details

BeCert



Applying for and managing export certificates

Contribution



Submitting the declaration
History of declarations

Your account



Invoices and payments



Overview of your (eID) profile

Name FAVV-APSCA

First name

National registration number

Your business

5

Click on **Access management**

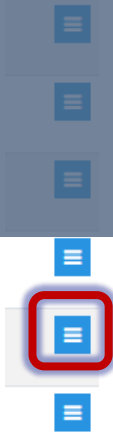
Access management



Number	Name	Role
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6 Click on the three dashes to the right of the business to expand further actions

Confidential information:
 Here you will find the enterprise number and the name of the business(es) for which you have an administrator role.



A

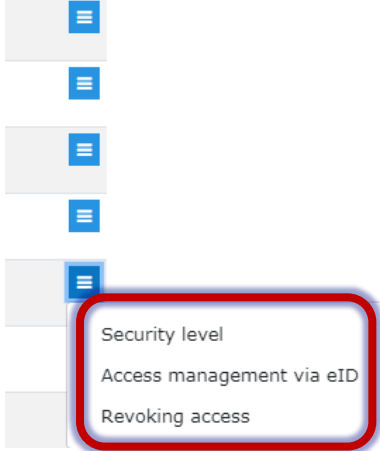
Click on **Security Level** if you no longer want to allow login via username and password

B

Click on **Access Management via eID** if you want to grant a user access to one or multiple establishment units of a business

C

Click on **Revoking Access** if you want to delete an access permission or an access request



Security level
Access management via eID
Revoking access



Security level

Number

Confidential information:

Here you will find the enterprise number and the name of the business(es) for which you have an administrator role.

Name

Role

Access limited to eID?

 Yes No

Back

Save

A

Secure access profiles

No secure access profiles linked to this business number

If you only want to allow eID access to Foodweb for this business, change your preference to **Yes** and click on **Save**

Attention!!!

Any pre-existing username-/password-based accesses or access code requests for this business will be deleted.

These can be found under:

- Secure access profiles

No temporary access codes linked to this business number

- Temporary access codes



Access management via eID

Head office

Confidential information:



Here you will find the enterprise number and the name of the business(es) for which you have an administrator role.

You can give access rights to your establishment units/controls points. These persons will need a valid identity card.

Back

Cancel everything

Adding accesses

Number	Name	National registration number	First name	Name	E-mail	Start	End	
						30/06/2020	-	
						05/06/2020	-	
						05/06/2020	-	

B

Confidential information:

Here you will find the enterprise number and the name of the business(es) for which you have an administrator role.

If you want to grant a user access to one or multiple establishment units of a business, click on **Adding accesses**

If you wish to cancel one or more accesses, click on **Cancel everything** or click on the little *cross* next to the specific access

Adding eID access

Head office

Confidential information: Here you will find the enterprise number and the name of the business(es) for which you have an administrator role.

Establishment unit/control point

Name

First name

National registration number

E-mail

B

- 1) Select the **Establishment unit** or the Control point for which you want to grant access
- 2) Fill out the **Name**, **First name**, **National registration number** and **E-mail** address of the person to whom you want to grant access
- 3) Click on **Add**

[Back](#)

[Add](#)



Revoking access

You have the option to revoke access to a business for certain secure access profiles. This revocation is effective from the following day. If access requests are active, you can also cancel them.



Secure access profiles

1) Check the box(es) of the access permission(s) you want to revoke.

2) Click on **Revoke**

No secure access profile linked to this business number

Temporary access codes

<input type="checkbox"/>	Number	Name	First name	Name	E-mail	Date	Status
<input type="checkbox"/>	Confidential information:						
<input type="checkbox"/>	Here you will find the enterprise number and the name of the business(es) for which you have an administrator role.						
<input type="checkbox"/>	.						

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Revoke